Congratulations on the acceptance of your Abstract for the Case Study Sessions of the 1st Exceed Conference “Forced Migration – environmental and socioeconomic dimensions”.

On Wednesday, 19th of October 2016 three sessions for case studies presentations and discussions will be offered:

10:30 - 11:30 Case Studies: Globalization as a driver for forced migration
14:15 - 15:15 Case Studies: Environment as a driver for forced migration
15:45 - 16:45 Case Studies: Situation in a Refugee Camp

Please take into account that you will present in front of a global audience consisting of experts and laymen from all around the globe. This is the advantage - it is an honor speaking in front of them - but it is also a challenge, as some of them already know everything about your topic while others have no idea about your topic.

Following a keynote giving an overview, the case studies are expected to give a snap-shot on one specific aspect of the topic. Each of the authors (4 in total) has 10 minutes to state the specific problem s/he faced (objective of the study), the methods used to solve the problem, the results obtained and the conclusions.

During the following 5 minutes of discussion, be prepared to answer the following questions:

- What went well in your study?
- What would you do differently next time?
- What can others – in other countries, continents – learn from your experience?
GENERAL GUIDELINES FOR PRESENTATIONS

Please read the following information carefully and take them into account before preparing your presentation:

Formatting /style /language issues:

- Use English throughout the presentation. It might be good if you could ask somebody who is fluent in English to double check the language.
- Light background and dark letters are the best to read from a distance.
- Letter size should not be smaller than 20 pt – also in tables. The lecture hall will be large, make sure that everyone – even in the last row – will be able to read your slides without special glasses.
- Use the same type of letters throughout.
- In a presentation, figures are usually easier to read than tables.
- Only use the minimum number of words. Remember, the audience should listen to you and not be busy reading small printed words. Or – as Antoine de Saint-Exupéry said: A text is not perfect when there is nothing more to add, but when there is nothing more to remove!
- You have photos to show of your study? Show them - A picture tells more than 1000 words!
- Do not use more than 1 slide per minute of presentation (that is, 10 slides for your case study!)

Content related issues:

- In the background, tell the audience why your study is interesting?
- Focus on relevant aspects – you just have 10 minutes for your presentation!
- Make sure that your conclusions are based on YOUR results.
- Were your results expected or unexpected? Are they in line with international literature? What does your study add?
- What would you do better next time?

Please send us a copy of your final PowerPoint presentation via E-mail (exceed.conference@lrz.uni-muenchen.de). We request these until Friday, 14th of October 2016, so we have time to pre-load all presentations onto one computer.